



CONFERRNCING
2019



CONFERENCE LOCATION

OLIVEWOOD

Premier 5-star
Boutique Country Hotel

LODGING

Available on
request

LOCATION

Approximately 30 km's
from East London
towards Chintsa

EVENTS

Product Launches,
Company internal conferences,
Private functions,
Corporate golf weekends

PRICE

R 450.00 per person per day

CONFERENCE VENUE EQUIPMENT

Screen

Whiteboard with Markers

Flipchart

TV/DVD

Data Projector

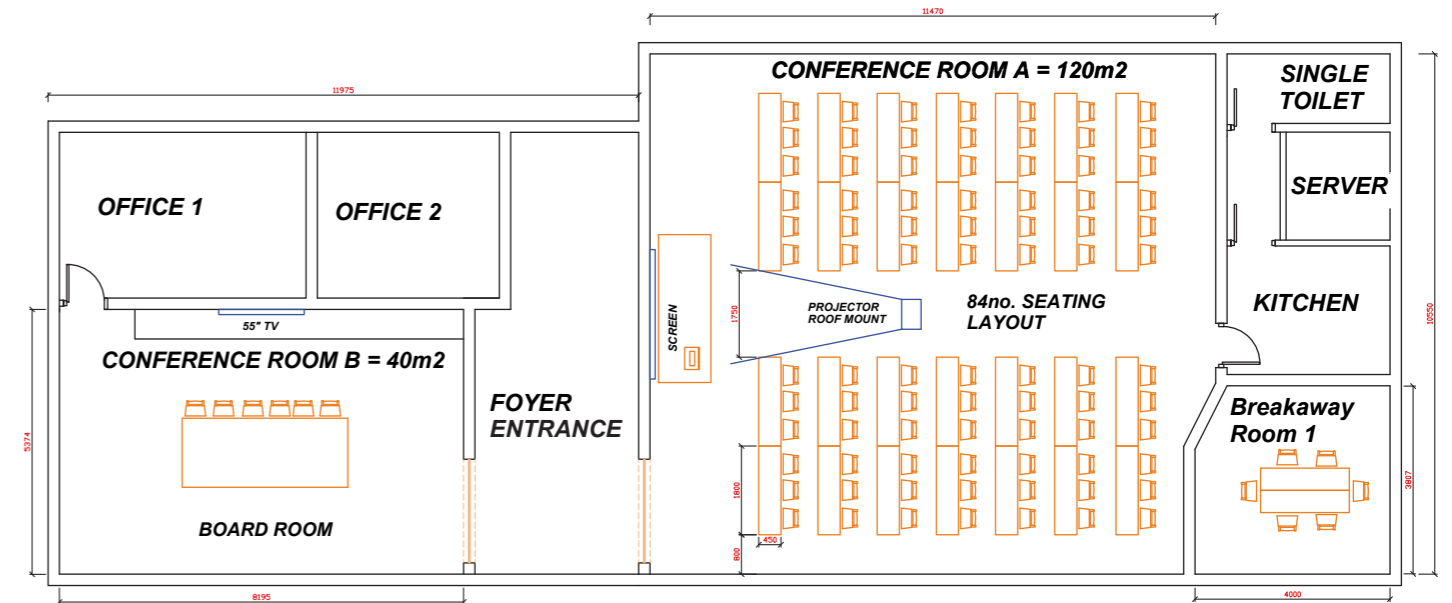
Standard Stationery
(booklet & pen)

Laser Pointer/Clicker

Wireless Connectivity

Sound

* If you need any additional equipment please feel free to contact us so we can organise the equipment at an additional cost.



VENUE STYLES AND CAPACITIES

MAIN CONFERENCE ROOM

Banquet style	U-Shaped style	Classroom style	Cinema style	Cocktail style
80	40	70	80	80

THE RESTAURANT AT OLIVEWOOD

The restaurant and dining facilities are perfect for smaller functions wishing private pre-dinner drinks, or conferencing in a more relaxed atmosphere, with 2 French doors leading onto the garden.

GOVERNOR'S HOUSE

Banquet style
16

THE BOARDROOM

Banquet style
10-20

CLUB HOUSE

U-Shaped style	Classroom style	Cinema style
40	70	80



CONFERENCE PACKAGES

INCLUDED

Mints
Water x 1 per person
Pen and Paper

EQUIPMENT

Screen
Whiteboard
Flipchart
TV/DVD (51cm)
Projector

HALF DAY | R 350.00 per person

ARRIVAL ————— **08:30**

Croissants / Granola Pots

BREAK ————— **10:30**

Tea / Coffee / Fruit Juice
Muffins / Watermelon Kebabs





FULL DAY | R 450.00 per person

ARRIVAL ————— **08:30**

Tea / Coffee / Fruit Juice
Croissants / Granola Pots

BREAK ————— **10:30**

Tea / Coffee / Fruit Juice
Muffins / Watermelon Kebabs

LUNCH ————— **14:00**

(Chef's Choice)

BREAK ————— **16:30**

Tea / Coffee / Fruit Juice
Scones / Brownies

** Beverages over and above for own account.*

INCLUDED

Mints
Water x 1 per person
Pen and Paper

EQUIPMENT

Screen
Whiteboard
Flipchart
TV/DVD (51cm)
Projector

FULL DAY CONFERENCE PACKAGE

1 Night Accommodation at
Partner Establishment
Full English Breakfast

24 HOURS | R 950.00 *(accommodation charged separately)*
per person

ARRIVAL _____ **08:30**

Tea / Coffee / Fruit Juice
Croissants / Granola Pots

BREAK _____ **10:30**

Tea / Coffee / Fruit Juice
Muffins / Watermelon Kebabs

LUNCH _____ **14:00**

(Chef's Choice)

BREAK _____ **16:30**

Tea / Coffee / Fruit Juice
Scones / Brownies

DINNER _____ **18:00**

3 Course (Chef's Choice)

BREAKFAST _____ **08:30**

* *Beverages over and above for own account.*

For enquiries or reservations, call 087 350 4309



GOLF

Please note it is not a full driving range, more of a practise facility therefore only short irons can be used. Not drivers or woods.

GOLF CARTS

Total Carts	Price Per Cart	Number of Holes
10	R150	09

BUCKETS

Total Buckets	Price Per Bucket	Number of Balls
20	R40	55

